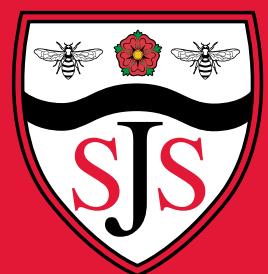




**Shadsworth
Junior School**
Learning today
for a better tomorrow

www.shadsworthjuniorschool.org.uk





“We hope to build a strong and effective partnership between home and school so that your child sees the importance and value of school and learning”

Dear Parents and Carers,

I would like to take this opportunity as you read this brochure to welcome you to Shadsworth Junior School. I appreciate that starting a new school can be quite daunting for both the child and you as parents and carers. Our aim is to try and make the whole process as easy and straightforward as possible for you.

As a mother myself I know how important it is for children to feel happy and secure when they are attending school. As a Headteacher I also know how important it is to expect the very best standards for our children in terms of their academic work, creativity, behaviour and their physical development.

We firmly believe that children do best when home and school develop good working relationships. We hope to build a strong and effective partnership between home and school so that your child sees the importance and value of school and learning.

Feel free to raise any issues with me at any time. I can't promise to solve every problem but I can promise to listen and work alongside you as we try to find a solution. I am often in the playground before and after school and I am also happy to speak to you on the phone if this is easier for you.

I look forward to welcoming your child into the Shadsworth Junior School community, and to working with you as a family. The partnership between home and school is very important and one we value greatly. We look forward to meeting you and getting to know you and your child very soon.

Jenny Hetherington G.Mus, PGCE, NPQH
Headteacher

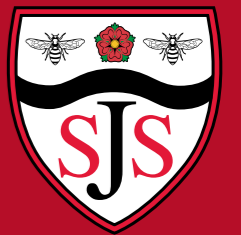
We have five simple rules that we expect our children to follow

- Everyone has a right to learn
- Follow instructions first time
- Keep to the left and walk at all times
- Respect everyone and everything
- Make sure your words and actions are helpful not hurtful

This helps us promote a safe, effective and positive learning environment. We want children to be well behaved and take responsibility for their actions as well as developing respect for each other.

Aims of the school

- To provide a safe, secure and stimulating environment where teaching and learning can take place
- To raise standards by providing the best education possible for all our pupils
- To encourage all pupils to achieve their fullest potential by enabling them to contribute to, and take their place in, the world in which they live
- To treat everyone with respect and understanding



The School Day

School starts at 8.45am
School finishes at 3.05pm

Children are expected to be on time at the start of the school day. Children may arrive at the school yard from 8.30am when a member of staff is on duty to see them into school. Parents/carers are reminded that prior to this their children are their responsibility. Teachers will be available in the playground after school to speak to parents but cannot be responsible for pupils at this time. Please be aware that staff do not hold a record of who is on school grounds until the class register is taken at 8.45am.

On those rare occasions when the alarm clock lets you down, or your child is going to be late for any other reason, please do send them in. We would prefer to have them arrive late than not at all.

If children are going to be absent from school, it is the parents' responsibility to inform the school before 9.00am on the first day of being absent.

Where a pattern of lateness or persistent lateness occurs we will contact parents to discuss the problem to see if we can help. If the problem continues the LA and the school Education Welfare Officer will be involved to see how they can help. Many children find it distressing to arrive in school late and are often unable to settle for some time. We would appreciate your help in ensuring that your child arrives in school on time. For security reasons the doors used by the children are opened at 8.30am and locked at 8.50am. Children arriving after this time must use the main entrance.

We do our best to ensure that the children have a safe and secure environment whilst at school. The school and school grounds are a non smoking environment. Bicycles, scooters etc. and dogs (except guide dogs) are not allowed onto the school grounds. Please do not bring your car onto the staff car park or block the front gates and please be considerate to our neighbours.

Dinner Time and Play Time

The children have 45 minutes for lunch and 20 minutes at playtime.

Children who stay in school at lunch time may either have a school meal or bring a packed lunch from home. Packed lunches can also be ordered from school. Packed lunches should be in a well sealed, named box or small bag. Drinks must be in a well sealed, non breakable container. Glass bottles and fizzy drinks are not allowed. You will need to supply cutlery if your child's lunch requires it (eg. spoon for a yoghurt).

It is really important that children bring a warm coat - the school yard can be a cold place.

We stagger the lunch and play times to give the children as much space as possible. Adults organise a range of play activities to keep the children entertained.

School dinners have to be paid for in advance and must be taken for a whole week. We cannot swap and change on a daily basis.

Uniform

Our school uniform is red, grey and white.

Grey skirts or trousers.
Red school sweatshirt or cardigan.
Red or white shirt/blouse or polo shirt.

Red and white dress for summer.
Grey short trousers if wished.
Grey or white socks.

Black shoes - trainers are not permitted unless fully black with no markings. Shoes must be flat and sturdy without high heels. Children do lots of running around and need to have safe, comfortable footwear. Please do not choose boots as they are uncomfortable in a class environment.

Jewellery is not permitted except for small stud earrings or a simple watch. All jewellery items must be removed for PE for safety reasons. Teachers are not permitted to remove earrings, so if your child cannot remove them please make sure they are not worn on PE days. Teachers cannot be expected to look after children's watches or earrings. Your child must take responsibility for looking after their own belongings if they bring them to school.

Please make sure all clothing is clearly named. Misplaced items can then be returned easily.

A drawstring bag for PE is ideal and can be kept in the PE cage all term.

Our policy on uniform is available from the school office.

What if I'm poorly?

Medicine

Please inform the school if your child has a medical condition that requires readily available medication, eg. asthma. Your child should be able to recognise when she/he needs the medication and must be able to administer it themselves. Medicines must not be given to the children to look after.

Children who need inhalers can have access to them. Inhalers are kept in the classrooms.

School staff cannot be expected to administer medicines. However, if your child has a prescription medicine to be administered four times a day, please come into school to discuss. Forms will need to be completed and the medicine will be stored in a locked medical cupboard. Please ask for our medicines policy for more information.

Please notify the school office of any medications your child may need and ensure that all the necessary forms are completed and returned.

Absence from School

The law requires every school to keep a record of pupil absences. There are two categories of absence;

Authorised

This includes sickness, a medical appointment, unexpected crisis or religious observance

Unauthorised

This is an absence for which there is no good reason eg. having a haircut, buying new clothes, going for a birthday treat or playing truant

If your child is absent we would appreciate it if you would telephone the school as early as possible and let us know the reason for the absence and the expected date of return. On your child's return to school please send a letter explaining the absence for our school records, even if you have telephoned. If we fail to receive notification for an absence you can expect to receive a letter from the school, because we have to monitor pupil attendance. Absences, however genuine, are recorded as unauthorised unless we have a letter or phone call of explanation from a parent.

No holidays can now be authorised in school term times except in exceptional circumstances. Penalty fines may be issued.





“We aim to provide a wide range of experiences to give your child the opportunity to develop and extend their abilities.”

The Curriculum

We aim to provide a wide range of experiences to give your child the opportunity to develop and extend their abilities. Children are in year group mixed-ability classes. Sometimes they will work individually or in small groups. Most lessons are taken by the class teacher although they may have a specialist teacher eg. Swimming, Music and Art.

Our subjects are:

English, Mathematics, Science, Art, Design Technology (DT), History, Geography, Music, PE, Computing, PSHE, RE, SMSC

We have a Learning Challenge curriculum in which the teaching of some subjects will be in a cross curriculum manner. Each class will visit the Art Room for two and a half days each week.

Personal Social and Health Education (PSHE)

Teaching respect, developing self esteem, making choices and developing friendships.

Religious Education (RE)

Being a community state school we have no religious affiliation, we learn about different faiths and celebrations and our assemblies are based on the personal, moral and social development of the child. We say a general school prayer each week. (Parents have the right to request their child be withdrawn from RE lessons and the collective act of worship. This request must be made in writing to the Headteacher).

Swimming is a compulsory part of the PE curriculum. Year 5 pupils go to Daisyfield Pool each week for a full term.

Our Sex Education policy and procedures is written and developed very closely with the school nurse. The policy is available in school should parents wish to see it. Curriculum letters are sent home each term and information is available on our website.



Parental Involvement and Homework

Parent/Carer Involvement

Children are happy and develop to the best of their ability when both home and school work together. In order to achieve this, good communication between the two and support from home is vital. This support may be simply listening to your child read, ensuring they have done any homework and discussing the school day and what your child has learned. You will be invited to attend Parents' Evening which takes place in the Autumn and Spring term, as well as informative sessions on the curriculum and other aspects of school life. Teachers and the Headteacher will be pleased to make arrangements with individual parents/carers should you have any concerns that require immediate attention. At the end of each academic year you will receive a written report informing you of your child's progress. An interim report will also be sent home in December and April each year.

Homework

All children will have homework, our policy and procedures is on our website. Children are always expected to develop their reading skills at home. Parents can choose books from class if more are needed.

After School Activities

Staff offer after school clubs and activities on a voluntary basis. Our activities over the years have included choir, cricket, football, badminton and art. Keep your eyes peeled for activities coming up in each new term!

As well as PE our children can join sports clubs after school. We regularly enter teams into swimming, football, netball and athletics competitions. Details are sent home to parents at the beginning of each term.



“Children are happy and develop to the best of their ability when both home and school work together”



Equal Opportunities

We are a National Flagship School for Inclusion.

All children have access to the school curriculum regardless of gender, ability, race or culture. At times during breaks and after school activities there may be specific age restrictions due to safety and numbers that can be accommodated, however all children of that age have the opportunity to take part.

Children with Special Educational Needs and Disabilities (SEND)

The school aims to provide full access to the National Curriculum for all pupils and we do this according to each child's ability, thus catering for the needs of all. Should a child give cause for concern the school's Special Educational Needs Coordinator (SENCO), Headteacher and parent/carer will be informed and the child's needs identified as soon as possible. Initially provision is made for the child by the class teacher, who liaises with the SENCO, and parents/carers are kept informed. In these cases an Individual Education Plan is developed which identifies targets for the pupil and the steps to be taken to meet them. Should you have any concerns about your child please contact the school. If a formal assessment is necessary we have many outreach agencies to which we refer.

Complaints Procedure

Any concerns should, in the first instance, be discussed with the class teacher and then Headteacher. Where the matter is not resolved satisfactorily the formal complaints procedure must be followed. Details are available from the school office.

Additional SEN information

Shadsworth Junior School produces an accessibility plan which is available on request from school. This outlines arrangements for the admission of SEN children and the steps taken by the school to ensure that our building is accessible for all. The policy is subject to regular review by the governing body. A Governor for Special Needs comes into school annually to discuss SEN arrangements with the Headteacher and feeds back to the full Governors where appropriate.

Admission Policy

Admission is in line with LA policy. We do not have a selection procedure.

Child Protection

Because of day to day contact with children, schools are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop. Parents/carers should be aware therefore that, where it appears to a member of school staff that a child may have been abused, the school is required as part of the local Child Protection procedures to report their concerns to the Social Services Department immediately.

Documents which can be made available on request or via our website:

- Curriculum information
- Care and control policy
- Complaints
- Safeguarding
- School policies and schemes of work
- School brochure
- DfES Information Policy
- Statutory documents
- Performance tables

For more information visit shadsworthjuniorschool.org.uk where all of our policies can be viewed online.

School Charging Policy

Charges may be made for activities and materials where it is legally allowed. This includes;

1. Materials where the child wishes to take home the finished product
2. Lost books, breakage and damage of school equipment
3. The cost of specialist musical instrument teaching

For any trips, theatre groups or special events held during school time, a contribution may be requested from parents/carers. Staff and governors all regard such activities as a valuable part of education and would wish them to continue, but where contributions do not cover the cost these activities may have to be cancelled.





Shadsworth Junior School
Arran Avenue, Blackburn, BB1 2ET

01254 698016
shadsworthjuniorschool.org.uk

**Shadsworth
Junior School**
Learning today
for a better tomorrow